

COUNCIL AGENDA

ITEM No. 2

RESOLUTION NO. 6064

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY
REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT**

WHEREAS, the following listed demands have been reviewed by the Interim Director of Finance, and

WHEREAS, the Interim Director of Finance has certified to the accuracy and availability of funds for payment thereof, and

WHEREAS, the register of audited demands is hereby submitted to the City Council of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency for approval.

NOW, THEREFORE, BE IT RESOLVED, that the listed Warrants and Wire Transfers/Automated Clearing House (ACH) Transactions for \$299,273.03 are hereby ratified:

- Exhibit A – Summary of Warrants and Wire Transfers/ACH Transactions
- Exhibit B – Detail of Warrants
- Exhibit C – NOTES-Summary Warrants for Payment and Wire Transfers/ACH Transactions

PASSED, APPROVED AND ADOPTED THIS 11th day of September, 2019.



Eduardo De La Riva, Mayor

ATTEST:



Gerardo Mayagoitia, City Clerk

APPROVED AS TO FORM:



Roxanne Diaz, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MAYWOOD)

I, Gerardo Mayagoitia, City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 6064 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 11th of September, 2019 by the following roll call vote, to wit:

AYES: DeLaRiva, Lara, and Marquez

NAYES:

ABSENT: Medina and Alvarez

ABSTAINED:


Gerardo Mayagoitia, City Clerk

City of Maywood
Summary Warrants for Payment and Wire Transfers/ACH Transactions
Council Meeting Date
Wednesday, September 11, 2019

Accounts Payable	Amount
Accounts Payable prepaid warrants for payment:	
Checks No. 086391 - 086398, 086402, 086405, 086414, 086416-086418, 086421, 086423-086425	\$ 14,370.22
Accounts Payable regular warrants for payment:	
Checks No. 086399 - 086401, 086403, 086406, 086413, 086415, 086419, 086420, 086422, 086426 - 086428	\$ 207,183.37
Sub-total	\$ 221,553.59
 Wire Transfers/ACH Transactions	
08/20/19 Unemployment Insurance Benefit charge	\$ 4,950.99
08/21/19 State Compensation Insurance Policy Premium for 7/1/19-7/1/20	\$ 28,305.75
08/21/19 Berkshire Hathaway Auto Insurance for 7/1/19-7/1/20	\$ 36,696.48
08/23/19 Lease Payment for Front Counter Cash Registers - August 2019	\$ 87.04
08/23/19 GASB 68 Reporting Services Fee, CalPERS	\$ 1,050.00
08/23/19 CalPERS Employer Contribution - Pay Period 8/04/19-8/17/19	\$ 6,167.04
08/30/19 ADP Payroll Fees	\$ 3.23
09/03/19 Merchant Fees	\$ 458.91
Sub-total	\$ 77,719.44
Total Demands	\$ 299,273.03

City of Maywood
Detail Warrants for Payment
Warrants No. 086391 to 086428

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086391	P	8/30/2019	ADR Services, Inc.	4,833.33	Mediation Hearing: Vasquez v. Maywood
086392	P	9/5/2019	AFLAC	237.36	Aflac Employee Contributions Payroll Deductions August 2019
086393	P	9/5/2019	Allen B. McDade	632.25	Retiree Medical Reimbursement September 2019
086394	P	9/5/2019	American Paper Plastic	196.74	Janitorial Services: City Hall
086395	P	9/5/2019	Angel Villegas	492.63	Retiree Medical Reimbursement September 2019
086396	P	9/5/2019	AT&T	21.22	MTA Line 07/17/19 to 08/16/19
086397	P	9/5/2019	Brent Talmo	284.77	Retiree Medical Reimbursement September 2019
086398	P	9/5/2019	Bruce Leflar	1,101.28	Retiree Medical Reimbursement September 2019
086399		9/5/2019	California Contract Cities Association	3,400.00	Annual Membership Dues 7/1/19-6/30/20
086400		9/5/2019	Calmex Graphics	324.12	Business Cards: Council and Public Works
086401		9/5/2019	Carpenter Rothan & Dumont LLP	44,095.98	Legal Services March thru July 2019 - Ortiz Claim Legal Services March thru July 2019 - Vasquez Claim
086402	P	9/5/2019	Christine M. Locher	258.83	Retiree Medical Reimbursement September 2019
086403		9/5/2019	County of Los Angeles Department of Animal Control	12,705.30	Animal Control Services July 2019
086404		9/5/2019	Dave And Frank Automotive	267.06	City Fleet Vehicle Balance Tires
086405	P	9/5/2019	Edward Ahrens	1,101.28	Retiree Medical Reimbursement September 2019
086406		9/5/2019	Expert Building Maintenance	2,975.00	City Hall Janitorial Service: August 2019 Extra Services - Strip/Clean/Wax Floors & Steam Carpets
086407		9/5/2019	Guillermo Padilla	22.76	Mileage Reimbursement Norwalk Registrar office
086408		9/5/2019	Hinderliter, de Llamas & Associates	1,164.64	3rd Quarter Sales Tax & Audit Service Cannabis Management Program
086409		9/5/2019	Interwest Consulting Group	6,794.45	City Engineering Services July 2019 ADA Transition Plan Building & Safety Plan Review Services July 2019 Professional Services June 2019
086410		9/5/2019	JCL Traffic Services	1,201.00	28" Orange Cones - Public Works
086411		9/5/2019	Kluger Architects	1,567.50	Maywood Park Bleacher Replacement
086412		9/5/2019	Metro Transit Services	33,703.10	Public Transportation Services Express & Dial-A-Ride August 2019

**City of Maywood
Detail Warrants for Payment
Warrants No. 086391 to 086428**

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086413		9/5/2019	Munie'Temps - Municipal Staffing	7,524.00	Temp Labor: Interim Finance Director
086414	P	9/5/2019	OnTrac	132.50	Document Shipping/Delivery Service: Building & Planning
086415		9/5/2019	Pacheco & Neach PC	21,218.93	July 2019 to August 2019 Retainer: CDS Legal Services September 2019 to October 2019 Retainer: CDS Legal Services
086416	P	9/5/2019	Paul Pine	1,101.28	Retiree Medical Reimbursement September 2019
086417	P	9/5/2019	Robert Leach	1,005.00	Retiree Medical Reimbursement September 2019
086418	P	9/5/2019	Ronald Lindsey	1,102.61	Retiree Medical Reimbursement September 2019
086419		9/5/2019	Richards, Watson & Gershon	18,956.38	Legal Services - General (July 2019)
086420		9/5/2019	Salazar Landscaping	8,649.00	Landscape Maintenance August 2019
086421	P	9/5/2019	Scott C. Anderson	1,101.28	Retiree Medical Reimbursement September 2019
086422		9/5/2019	Siemens Industry, Inc	2,275.14	Traffic Signal Maintenance July 2019 Traffic Signal Response Call Out July 2019
086423	P	9/5/2019	Sparkletts Drinking Water Corp	77.28	City Hall Office Water
086424	P	9/5/2019	Sprint	490.12	Cell Phone Service: 07/24/2019-08/23/2019
086425	P	9/5/2019	Total Funds	200.46	Postage Machine
086426		9/5/2019	U.S. Bank Corporate Payment System	4,896.83	Credit Card Expense -Finance Department PC Monitor -Fence Privacy Screen City Hall Parking Lot -Home Depot & Harbor Freight: Public Works tools -Iron Mountain: Shredding service -Costco: office supplies -Hotel Accomodations: Code Enforcement Training -Hotel Accomodations: City Clerk Training -Staples: Budget Book supplies -Arctiution: Building/Planning Software -Citrix/Sharefile: Cloud Storage subscription -League of California Cities: Annual Conference Registration -CALBO: Building/Planning Membership -League of California Cities: Webinar Strategies for Addressing Homelessness -National Notary Association: City Clerk Notary package

**City of Maywood
Detail Warrants for Payment
Warrants No. 086391 to 086428**

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086427		9/5/2019	V & M Iron Works	33,814.68	City Hall and Library Maintenance & Repair May 2019 Park Maintenance May 2019 (Riverfront included) Street Maintenance May 2019 Payment Plan: Installment 23
086428		9/5/2019	Willdan Engineering	1,627.50	Maywood Planning Services rendered through 06/30/2019 Maywood Planning Services rendered through 07/26/2019
TOTAL:				\$221,553.59	

NOTES – Summary Warrants for Payment and Wire Transfers/ACH Transactions

- I. **Accounts Payable** – This is depicted on:
- A. The first section of **EXHIBIT A Summary Warrants for Payment and Wire Transfers/ACH Transactions** for Checks 086391 through 086398, 086402, 086405, 086414, 086416 through 086418, 086421, 086423 through 086425 – designated with a “P” for “Prepays” on **EXHIBIT B, Detail Warrants for Payment** totaling \$14,370.22.
 - B. The first section of **EXHIBIT A Summary Warrants for Payment and Wire Transfers/ACH Transactions** for Checks 086399 through 086401, 086403, 086406, 086413, 086415, 086419, 086420, 086422, 086426 through 086428 on **EXHIBIT B, Detail Warrants for Payment** totaling \$207,183.37. **EXHIBIT B** portrays the respective dates, vendor names, check amounts, and a brief transaction description of each “warrant” by its respective check number.
- II. **Wire Transfers/Automated Clearing House (ACH) Transactions** – This is depicted on:
- A. Within the second section of **EXHIBIT A 08/20/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **Unemployment Insurance Benefit Charge** totaling \$4,950.99. This is the City’s payment to the California Unemployment Insurance Benefits.
 - B. Within the second section of **EXHIBIT A 08/21/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **State Compensation Insurance Fund –Premium for 7/01/19 – 7/01/20** totaling \$28,305.75. This is the City’s contribution to the California workers’ compensation premium for the year.
 - C. Within the second section of **EXHIBIT A 08/21/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **Berkshire Hathaway Auto Insurance –Premium for 7/01/19 – 7/01/20** totaling \$36,696.48. This is the City’s payment for Auto Liability Insurance.
 - D. Within the second section of **EXHIBIT A 08/23/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **Lease Payment for Front Counter Registers –August 2019** totaling \$87.04. This is the City’s payment to the lease the Point of Sale equipment for the front counter registers.
 - E. Within the second section of **EXHIBIT A 08/23/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **GASB 68 Reporting Services Fee, CalPERS** totaling \$1,050.00. This is the City’s payment to report GASB 68 to CalPERS.
 - F. Within the second section of **EXHIBIT A 08/23/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **CalPERS Employer Contribution – Pay Period 8/04/19 – 8/17/19** totaling \$6,167.04. This is the City’s contributions to the California Public Employees’ Retirement System (CalPERS) for Pay Period.
 - G. Within the second section of **EXHIBIT A 08/30/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **ADP (Automatic Data Processing Inc.) Payroll Fees** totaling \$3.23. This is the City’s payment for payroll processing services.
 - H. Within the second section of **EXHIBIT A 09/03/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **Merchant Fees** totaling \$458.91. This is the City’s payment for credit card processing services.