

COUNCIL AGENDA

ITEM No. 3

RESOLUTION NO. 6082

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY
REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT**

WHEREAS, the following listed demands have been reviewed by the Director of Finance, and

WHEREAS, the Director of Finance has certified to the accuracy and availability of funds for payment thereof, and

WHEREAS, the register of audited demands is hereby submitted to the City Council of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency for approval.

NOW, THEREFORE, BE IT RESOLVED, that the listed Warrants and Wire Transfers/Automated Clearing House (ACH) Transactions for \$812,984.12 are hereby ratified:

- Exhibit A – Summary of Warrants and Wire Transfers/ACH Transactions
- Exhibit B – Detail of Warrants
- Exhibit C – NOTES-Summary Warrants for Payment and Wire Transfers/ACH Transactions

PASSED, APPROVED AND ADOPTED THIS 11th day of December, 2019.


Eduardo De La Riva, Mayor

ATTEST:


Gerardo Mayagoitia, City Clerk

APPROVED AS TO FORM:


Roxanne Diaz, City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF MAYWOOD

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I, Gerardo Mayagoitia, City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 6082 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 11th of December, 2019 by the following roll call vote, to wit:

AYES: MARQUEZ, MEDINA, ALVAREZ, LARA, DE LA RIVA

NAYES:

ABSENT:

ABSTAINED:


Gerardo Mayagoitia, City Clerk



City of Maywood
Summary Warrants for Payment and Wire Transfers/ACH Transactions
Council Meeting Date
Wednesday, December 11, 2019

Accounts Payable	Amount
Accounts Payable prepaid warrants for payment: Checks No. 086617-086618, 086623, 086634-086635, 086637-086641, 086643-086673	\$ 51,221.27
Accounts Payable regular warrants for payment: Checks No. 086622, 086624 - 086633, 086636, 086642, 086674-086698	\$ 583,005.47
Sub-total	<u>\$ 634,226.74</u>

Wire Transfers/ACH Transactions

11/05/19 CalPERS Employer Contribution - Pay Period 10/13/19-10/26/19	\$ 5,629.03
11/05/19 California Joint Powers Insurance Authority (CJPIA) repayment plan agreement	\$ 12,000.00
11/06/19 Wells Fargo Admin Charges - Trustee & Disclosure Fees	\$ 5,000.00
11/14/19 CalPERS Employer Contribution - Pay Period 10/27/19-11/09/19	\$ 5,652.64
11/15/19 US Bank Analysis Service Charge	\$ 1,220.12
11/21/19 Berkshire Hathaway - Commercial Insurance Policy Payment	\$ 7,115.00
11/22/19 ADP Payroll Fees	\$ 1,041.51
11/25/19 Lease Payment for Front Counter Cash Registers - November 2019	\$ 87.04
11/26/19 CalPERS Unfunded Liability Payment Plan - Safety & Misc. Employees	\$ 110,480.44
11/26/19 CalPERS Health Premium and Admin Fee- December 2019	\$ 24,931.92
11/26/19 CalPERS Employer Contribution - Pay Period 11/10/19-11/23/19	\$ 5,164.80
12/02/19 US Bank - Merchant Fees	\$ 434.88
Sub-total	<u>\$ 178,757.38</u>

Total Demands \$ 812,984.12

City of Maywood
Detail Warrants for Payment
Warrants No. 086617 to 086698

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086617	P	11/14/2019	United States Postal Service	364.84	Monthly Newsletter
086618	P	11/20/2019	State of California	150.00	Service Fee For Information Requested By Auditor
086619	P	11/21/2019	Robert Half Company International / Accountemps	5,524.78	Temp Labor: HR Assistant and Administrative Assistant
086620	P	11/21/2019	Aldo Romero	1,000.00	C & D Recycling Compliance Measure Deposit Return
086621	P	11/21/2019	All Around Fire Protection	310.00	Annual Service/Maintenance Fire Alarm/Extinguishers
086622		11/21/2019	American Guard Services, Inc.	7,418.66	Crossing Guard Services - October 2019
086623	P	11/21/2019	Brinks, Inc.	385.94	November 2019 Cash Handling Service
086624		11/21/2019	California Association of Code Enforcement Officers	95.00	Associate Membership Dues Code Enforcement
086625		11/21/2019	California Consulting, Inc.	3,000.00	Grant Writing Services November 2019
086626		11/21/2019	Calmex Graphics	1,630.46	Temporary Parking Permits
086627		11/21/2019	CoreLogic Solutions, LLC.	150.00	Property Finder November 2019
086628		11/21/2019	Daily Journal Corporation	5,100.00	Publication of Official Notices
086629		11/21/2019	Dapeer, Rosenblit & Litvak, LLP	822.80	Code Enforcement Legal Services: October 2019
086630		11/21/2019	Diana Cho & Associates	1,700.00	CDBG Consulting October 2019
086631		11/21/2019	George Hill Company	775.92	City Claims/Adjuster Services October 2019
086632		11/21/2019	HdL Software, LLC	975.94	Quarterly Use Fee-Permit Tracking Software 12/01/19-02/28/20
086633		11/21/2019	Jani-King of California, Inc. Los Angeles/Colton Region	4,990.00	Park Custodial November 2019
086634	P	11/21/2019	Maywood Car Wash	712.30	Car Wash/Gas September 2019
086635	P	11/21/2019	MuniTemps - Municipal Staffing	7,920.00	Car Wash/Gas October 2019
086636		11/21/2019	National Plant Services, Inc.	2,450.00	Temp Labor: Interim Finance Director
086637	P	11/21/2019	Phoenix Group Information Systems	13,535.00	Clean Siphons at Heliotrope & Randolph 10-25-2019
086638	P	11/21/2019	QDoxs	59.46	September 2019 Permit Fulfillment Processing Fees
086639	P	11/21/2019	So Cal Industries	461.13	Copier Base Charge: 11/01/2019 - 11/30/2019
					Portable Restroom 4801 E 58th St (Maywood Park/Basketball Field)

City of Maywood
Detail Warrants for Payment
Warrants No. 086617 to 086698

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086640	P	11/21/2019	Southern California Edison	194.38	Various Locations 10/16/19-11/15/19
086641	P	11/21/2019	Sparkletts Drinking Water Corp	85.09	City Hall Office Water
086642		11/21/2019	State Water Resources Control Board	2,625.00	Annual Permit Fee 7/1/19-6/30/20
086643	P	11/21/2019	The Gas Company	55.87	Various Locations 10-07-2019 - 11-05-2019
086644	P	11/21/2019	Time Warner Cable	629.03	Internet & Phone Service: November 2019
086645	P	11/21/2019	Xerox Financial Services	375.40	Copier Lease: 10-15-2019 - 11-14-2019 Front Office and Finance Department
086646	P	12/4/2019	Abila	4,087.50	MIP Fund Accounting - Forms Designer & GASB Modules MIP Fund Accounting - Maint & Support Plan
086647	P	12/4/2019	Allen B. McDade	632.25	Retiree Medical Reimbursement December 2019
086648	P	12/4/2019	Alondra Olmos	195.00	Planning Commission Stipend (August/Sept/Oct 2019)
086649	P	12/4/2019	Angel Villegas	492.63	Retiree Medical Reimbursement December 2019
086650	P	12/4/2019	AT&T	42.62	MTA Line 09/16/19 to 11/16/19
086651	P	12/4/2019	Brent Talmo	284.77	Retiree Medical Reimbursement December 2019
086652	P	12/4/2019	Bruce Leflar	1,101.28	Retiree Medical Reimbursement December 2019
086653	P	12/4/2019	Carmen Perez	130.00	Planning Commission Stipend (August/Sept 2019)
086654	P	12/4/2019	Christine M. Locher	258.83	Retiree Medical Reimbursement December 2019
086655	P	12/4/2019	Department of Industrial Relations	125.00	State Elevator Inspection
086656	P	12/4/2019	Edward Ahrens	1,101.28	Retiree Medical Reimbursement December 2019
086657	P	12/4/2019	L.B. Johnson Hardware Co.	39.38	Public Works Supplies
086658	P	12/4/2019	Mapcon Technologies, Inc.	83.00	Mapcon Building & Planning Software
086659	P	12/4/2019	Maywood Mutual Water No.3	1,631.90	Various Locations 11-01-2019 to 11-30-2019
086660	P	12/4/2019	Paloma Hernandez	195.00	Planning Commission Stipend (August/Sept/Oct 2019)
086661	P	12/4/2019	Paul Pine	1,101.28	Retiree Medical Reimbursement December 2019
086662	P	12/4/2019	Preferred Benefit Insurance Administrators, Inc.	2,250.00	Dental & Vision Insurance: December 2019

City of Maywood
Detail Warrants for Payment
Warrants No. 086617 to 086698

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086663	P	12/4/2019	Los Angeles County Department of Public Health	111.00	Backflow Inspection Fee FY 19/20
086664	P	12/4/2019	Raul Rodriguez	195.00	Planning Commission Stipend (August/Sept/Oct 2019)
086665	P	12/4/2019	Reyna Mendez	195.00	Planning Commission Stipend (August/Sept/Oct 2019)
086666	P	12/4/2019	Robert Leach	1,005.00	Retiree Medical Reimbursement December 2019
086667	P	12/4/2019	Ronald Lindsey	1,102.61	Retiree Medical Reimbursement December 2019
086668	P	12/4/2019	Scott C. Anderson	1,101.28	Retiree Medical Reimbursement December 2019
086669	P	12/4/2019	Sprint	839.67	Cell Phone Service: 10/24/2019-11/23/2019
086670	P	12/4/2019	Staples Business Advantage	477.12	Office Supplies
086671	P	12/4/2019	Total Funds	150.98	Postage Machine
086672	P	12/4/2019	Vernon, City of	141.82	Slauson & Downey 09-26-2019 to 10-29-2019
086673	P	12/4/2019	Xerox	386.85	November 2019 Base Charge and Printing Fee
086674		12/4/2019	Robert Half Company International / Accountemps	5,278.56	Temp Labor: HR Assistant and Administrative Assistant
086675		12/4/2019	American Elevator Co	190.00	City Hall Elevator Maintenance November 2019
086676		12/4/2019	American Guard Services, Inc.	6,019.65	YMCA Elevator Maintenance November 2019
086677		12/4/2019	California Consulting, Inc.	3,000.00	Crossing Guard Services - November 2019
086678		12/4/2019	County of Los Angeles Department of Animal Control	6,821.70	Grant Writing Services: December 2019
086679		12/4/2019	Daily Journal Corporation	280.00	Animal Control Services October 2019
086680		12/4/2019	Dave And Frank Automotive	1,136.45	Publication of Official Notices
086681		12/4/2019	Expert Building Maintenance	1,350.00	City Fleet Vehicles: Smog Check and Brake Pads
086682		12/4/2019	Hugo Beltran	48.00	City Hall Janitorial Service November 2019
086683		12/4/2019	Interwest Consulting Group	30,622.87	Parking Citation Refund
086684		12/4/2019	Los Angeles Regional Food Bank	150.00	City Engineering Services: October 2019
086685		12/4/2019	Los Angeles County Metropolitan Transportation Authority	3,900.00	Mobile Food Pantry November 2019
					November 2019 Metro TAP Cards

City of Maywood
Detail Warrants for Payment
Warrants No. 086617 to 086698

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086686		12/4/2019	Maria Quiroz	279.00	Refund Parking Citations
086687		12/4/2019	MuniTemps - Municipal Staffing	14,404.50	Temp Labor: Interim Finance Director
086688		12/4/2019	Phoenix Group Information Systems	2,807.50	October 2019 Parking Citations Processing Fees
086689		12/4/2019	Redfire Technology Services	2,255.20	November 2019 I.T. Services
086690		12/4/2019	Richards, Watson & Gershon	30,433.68	Legal Services - General (October 2019)
086691		12/4/2019	Salazar Landscaping	6,486.75	Landscape Maintenance November 2019
086692		12/4/2019	Sanchez Awards	79.61	Name Plates
086693		12/4/2019	Sheriff's Department	385,742.05	Public Safety Services - September 2019
086694		12/4/2019	Siemens Industry, Inc	3,376.39	Street Light Response Call Out November 2019 Street Light Response Call Out October 2019 Traffic Signal Maintenance October 2019 Traffic Signal Response Call Out October 2019
086695		12/4/2019	Southern Californian Association of Governments	2,972.00	Membership Dues FY 19/20
086696		12/4/2019	State Water Resources Control Board	14,230.00	Annual Permit Fee 10/01/19-09/30/20
086697		12/4/2019	U.S. Bank Corporate Payment System	7,158.10	Credit Card Expense
086698		12/4/2019	V & M Iron Works	22,249.68	City Hall and Library Maintenance & Repair August 2019 Park Maintenance August 2019 (Riverfront) Street Maintenance August 2019
TOTAL:				\$634,226.74	

NOTES – Summary Warrants for Payment and Wire Transfers/ACH Transactions

I. Accounts Payable – This is depicted on:

- A. The first section of **EXHIBIT A Summary Warrants for Payment and Wire Transfers/ACH Transactions** for Checks 086617-086618, 086623, 086634-086635, 086637-086641, 086643-086673 – designated with a “P” for “Prepays” on **EXHIBIT B, Detail Warrants for Payment** totaling \$51,221.27.
- B. The first section of **EXHIBIT A Summary Warrants for Payment and Wire Transfers/ACH Transactions** for Checks 086622, 086624-086633, 086636, 086642, 086674-086698 on **EXHIBIT B, Detail Warrants for Payment** totaling \$583,005.47. **EXHIBIT B** portrays the respective dates, vendor names, check amounts, and a brief transaction description of each “warrant” by its respective check number.

II. Wire Transfers/Automated Clearing House (ACH) Transactions – This is depicted on:

- A. Within the second section of **EXHIBIT A 11/05/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **CalPERS Employer Contribution – Pay Period 10/13/19-10/26/19** totaling \$5,629.03. This is the City’s contributions to the California Public Employees’ Retirement System (CalPERS)
- B. Within the second section of **EXHIBIT A 11/05/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **CJPIA** totaling \$12,000.00. This is the City’s repayment plan to California Joint Powers Insurance Authority (CJPIA)
- C. Within the second section of **EXHIBIT A 11/06/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **Wells Fargo Bank** totaling \$5,000.00. This is the City’s payment to Wells Fargo Trustee Fee for City bonds
- D. Within the second section of **EXHIBIT A 11/14/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **CalPERS Employer Contribution – Pay Period 10/27/19-11/09/19** totaling \$5,652.64. This is the City’s contribution to the California Public Employees’ Retirement System (CalPERS)
- E. Within the second section of **EXHIBIT A 11/15/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **US Bank Analysis Service Charge** totaling \$1,220.12. This is the City’s payment for banking services
- F. Within the second section of **EXHIBIT A 11/21/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **Berkshire Hathaway Auto Insurance – Premium for 7/01/19 – 7/01/20** totaling \$7,115.00. This is the City’s payment for Auto Liability Insurance.
- G. Within the second section of **EXHIBIT A 11/22/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions** for **ADP (Automatic Data Processing Inc.) Payroll Fees** totaling \$1,041.51. This is the City’s payment for payroll processing services.

- H. Within the second section of **EXHIBIT A 11/25/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions for Lease Payment for Front Counter Registers –November 2019** totaling \$87.04. This is the City's payment to the lease the Point of Sale equipment for the front counter registers.
- I. Within the second section of **EXHIBIT A 11/26/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions for CalPERS Unfunded Liability Payment Plan – Safety & Miscellaneous Employees** totaling \$110,480.44. This is the City's contributions to the California Public Employees' Retirement System (CalPERS) for the Projected Benefit Obligation (PBO) that CalPERS actuaries calculate for the City's portion of unfunded liabilities in the future.
- J. Within the second section of **EXHIBIT A 11/26/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions for CalPERS Health Premium and Administrative Fee – December 2019** totaling \$24,931.92. This is the City's contributions to the California Public Employees' Retirement System (CalPERS) for health premiums (health insurance) for Active and Retired City employees including the CalPERS administrative fee.
- K. Within the second section of **EXHIBIT A 11/10/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions for CalPERS Employer Contribution – Pay Period 11/10/19 – 11/23/19** totaling \$5,164.80. This is the City's contributions to the California Public Employees' Retirement System (CalPERS) for Pay Period
- L. Within the second section of **EXHIBIT A 12/02/19 Summary Warrants for Payment and Wire Transfers/ACH Transactions for Merchant Fees** totaling \$434.88. This is the City's payment for credit card processing services.